



Business Premises License & Signboard License Check list

For SDN BHD

- Certificate of Incorporation (Form 9) - 1 copy.
- Return of Particulars of Directors, Managers and Secretaries (Form 49) - 1 copy.
- Photos of your business premise (front and interior of premise)
- Any one Partner's NRIC / Passport as stated in Business Profile - 1 copy
- Sample of signboard indicating design and color (if applicable)
- Photos showing location of signboard (if applicable)
- Photos showing the location of the signboard (if applicable)
- Copy of Typhoid injection card given by the doctor.
- List of all employee's names
- Photo of grease traps in your establishment
- Pest control Service Agreement Contract certificate
- Supporting document from the local Fire & Safety department
- Copy of fire extinguisher permit/receipt